

Involve 101

Learn about the platform and the basics to get started!

Agenda

1. What is Involve?
2. Student Portal
3. Forms
4. Organizations
5. Events
6. Support
7. Q&A
8. Close



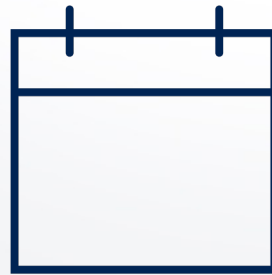
What is Involve?



Student Engagement



Event Management



Involvement Tracking



5

What can I do with Involve?

Create ✕

Organization

Event

Form

User

Experience

Poll


Tag

Waiver

Pathway

Cricket University modern campus

2023 Student Leader Excellence Award Nomination



Your Name

Email Field

Email must be from one of these domains: 'cu.edu'.

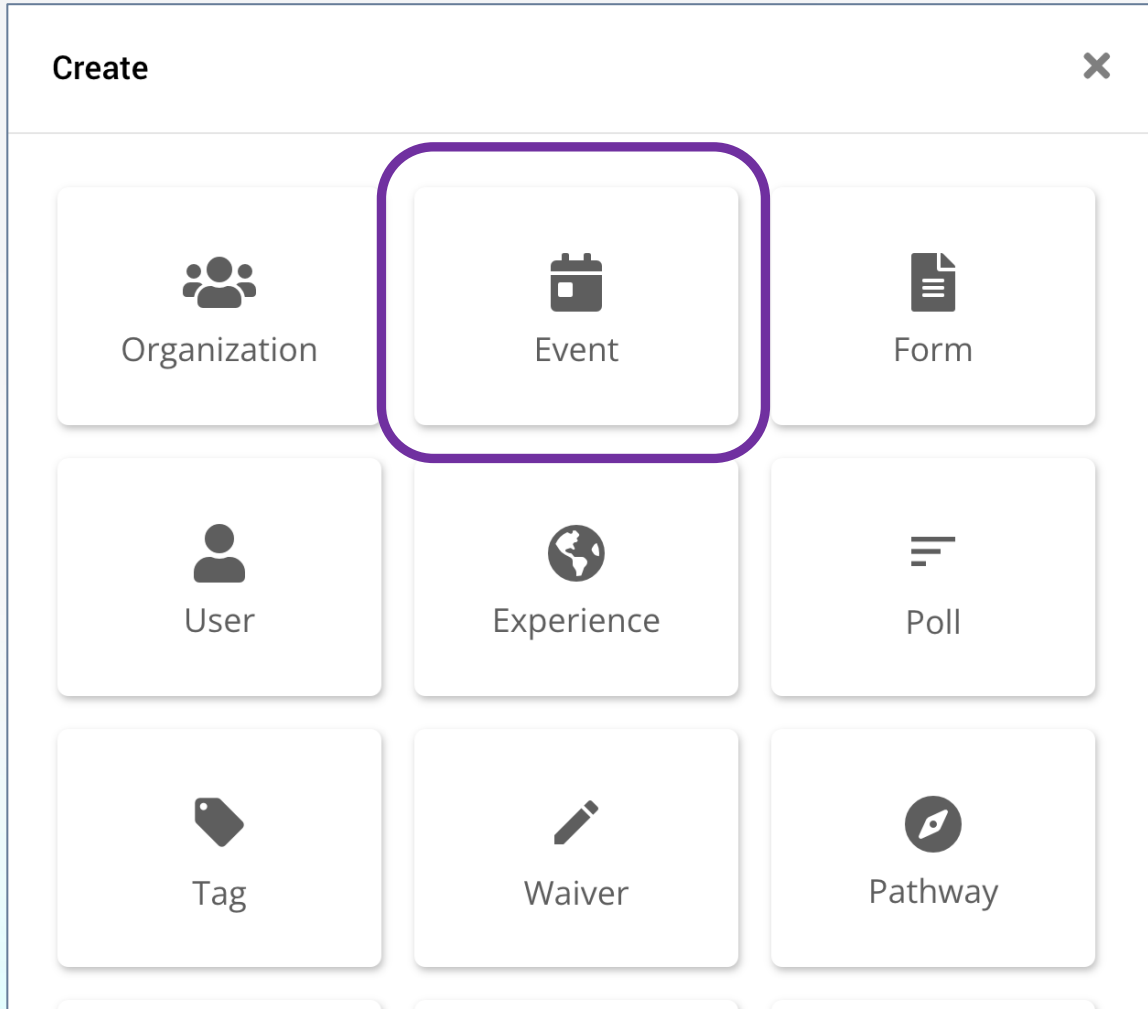
Student Leader Awards

- Outstanding Student Leader of the Year:** This award recognizes an individual who has shown exceptional leadership skills, dedication, and impact on their campus organization.
- Emerging Leader Award:** Given to a newer member who has demonstrated significant growth in leadership potential.

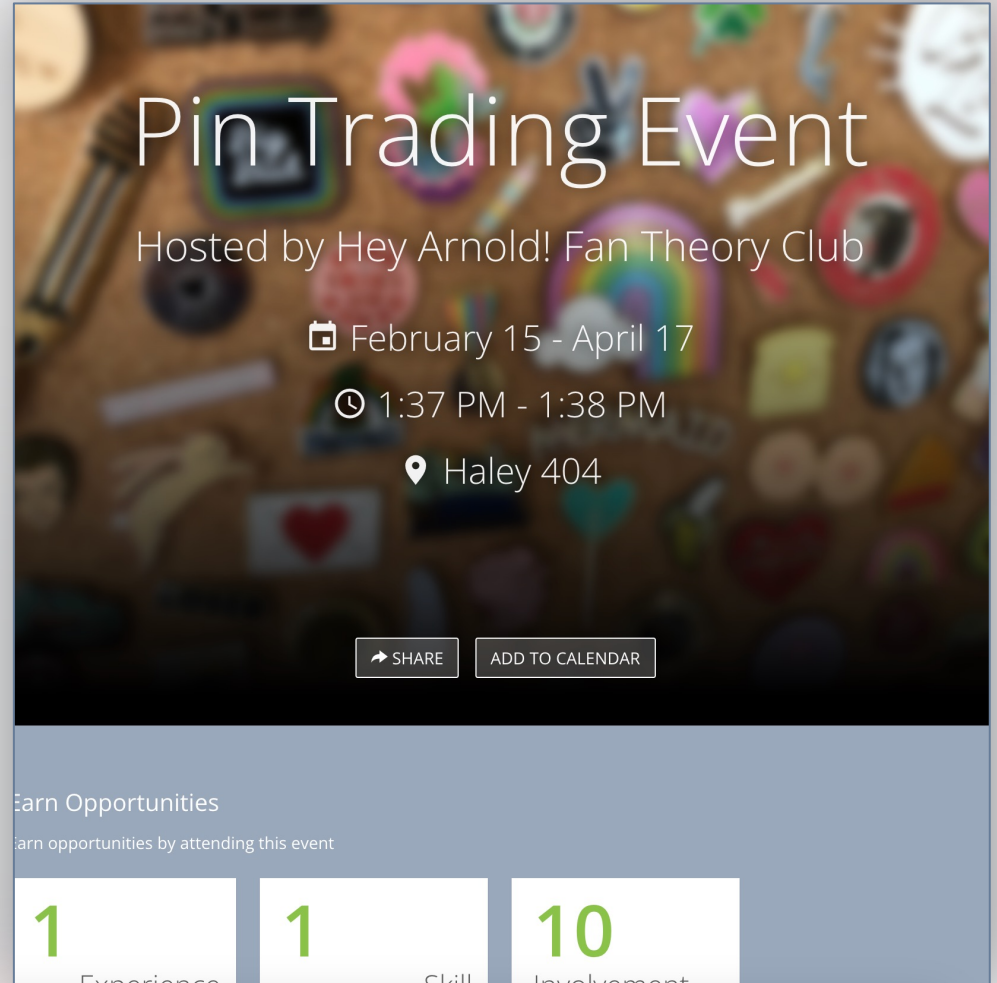
Are You Nominating For this Award?

YES NO

Create ✕



The 'Create' menu displays a grid of nine options: Organization, Event, Form, User, Experience, Poll, Tag, Waiver, and Pathway. The 'Event' option, represented by a calendar icon, is highlighted with a purple rounded rectangle.



Pin Trading Event
Hosted by Hey Arnold! Fan Theory Club


📅 February 15 - April 17
🕒 1:37 PM - 1:38 PM
📍 Haley 404


[SHARE](#) [ADD TO CALENDAR](#)


Earn Opportunities
Earn opportunities by attending this event


1 Experience	1 Skill	10 Levelment
------------------------	-------------------	------------------------


Create ✕



Organization



Event



Form



User



Experience


Poll


Tag


Waiver


Pathway



Dog Walkers of CU

Club, Student Organization • 13 Members

[Details](#) [Documents](#) [Contact](#) [Share](#)

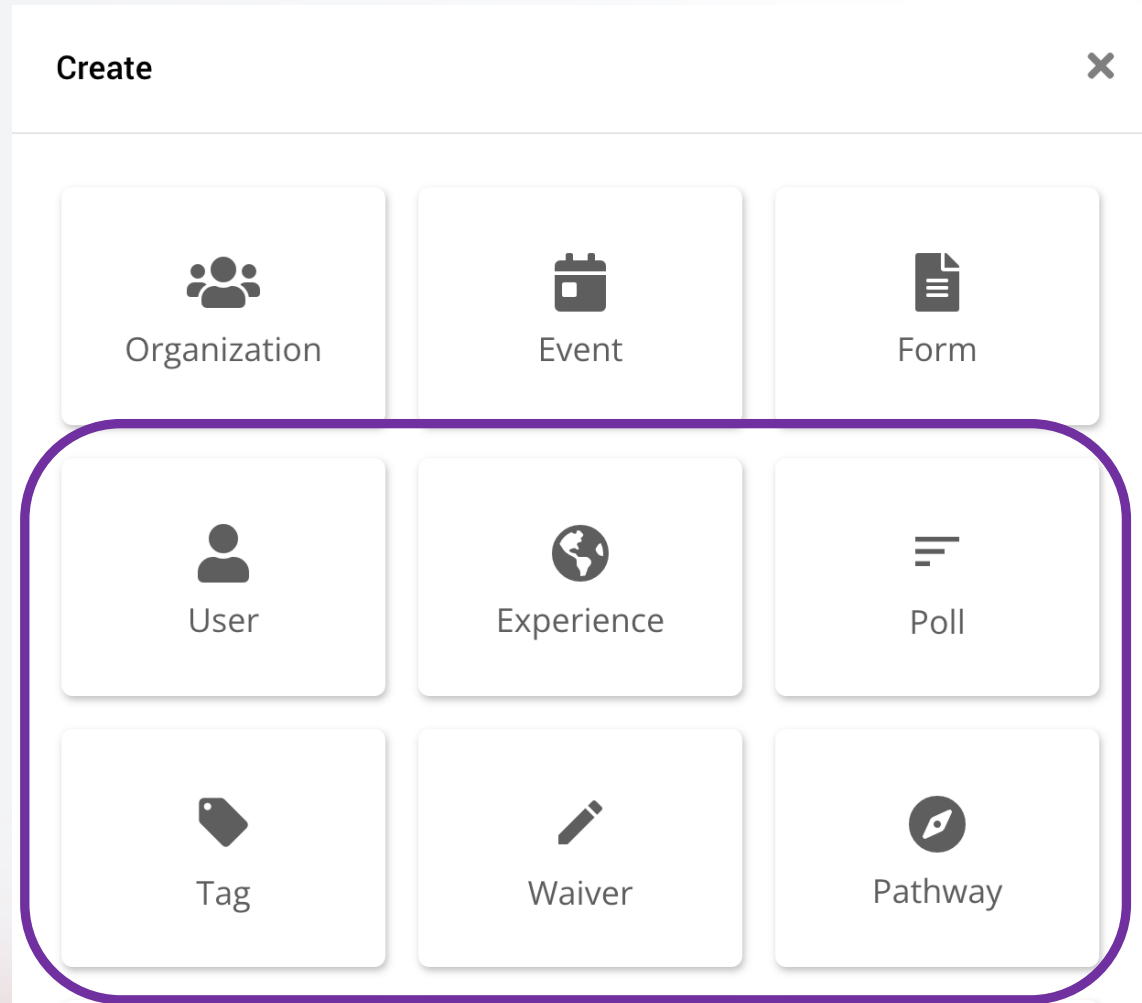
Basic Information

About
Bring your dog, a leash, and a dream in your heart.

When and where?
We meet each week at 8am at Kensington square.

What?

What can I build?

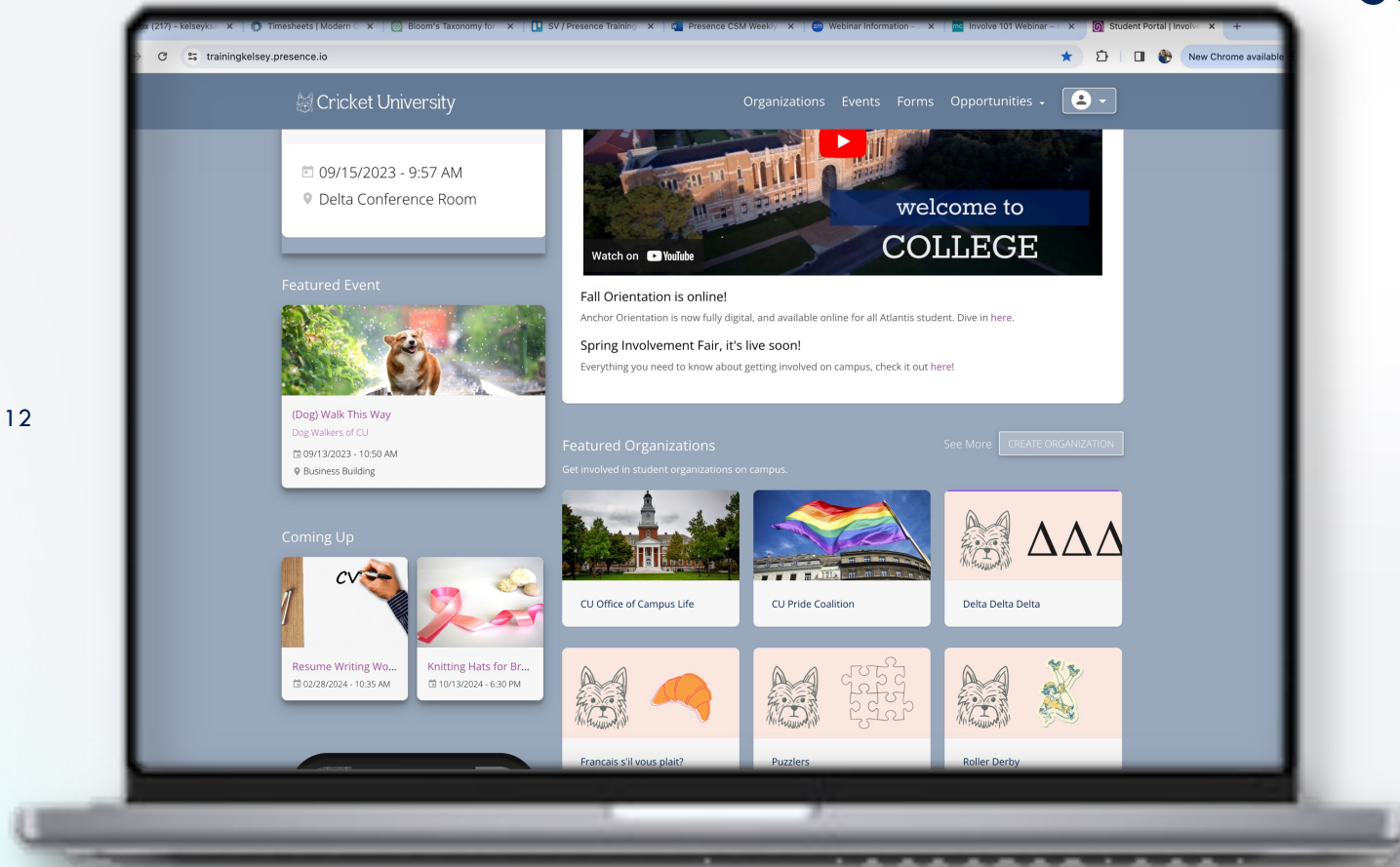


10

The Student Portal

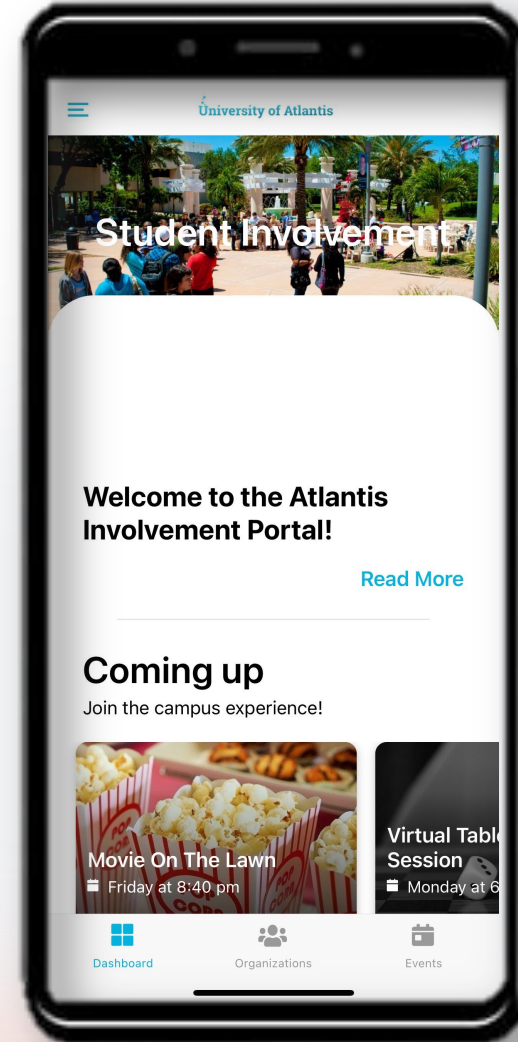
Web App

12



Mobile App

Search "Modern Campus Involve"



Student Portal

13

The screenshot shows the Cricket University Student Life portal. At the top, there is a navigation bar with the Cricket University logo, a menu with 'Organizations', 'Events', 'Forms', and 'Opportunities', and a user profile icon. Below the navigation bar is a large banner with the text 'Cricket University Student Life'. The main content area is divided into two columns. The left column features a user profile for Kelsey Seale, including her email address (kseale@moderncampus.com) and a 'View Profile' link. Below this is a section for 'Identity Development' with a progress bar. At the bottom of the left column is a section for 'Your Memberships'. The right column features a welcome message: 'Welcome to Cricket University's involvement portal!' followed by a paragraph: 'An entire world awaits you: points that earn you cool stuff, exciting clubs to join, skills you can develop to impress employers, and other meaningful experiences that help you make the most of your time as a Cricketer. Jump in!'. Below the text is a video player showing an aerial view of the university campus with a red play button overlay. The video title is '"Welcome to college" for middle school and high school stude...' and it includes 'Watch later' and 'Share' buttons.

Organizations

14

The screenshot displays the 'Organizations' page on the Modern Campus platform for Cricket University. The page features a dark blue header with the university logo and navigation links for 'Organizations', 'Events', 'Forms', and 'Opportunities'. A search bar is prominently displayed, containing the text 'Search Organizations'. Below the search bar, there are two rows of organization cards, each with a representative image and a title. The first row includes 'Career Services', 'Cooking Club', 'CU Methodists', 'CU Office of Campus Life', and 'CU Office of Health and Wellness'. The second row includes 'CU Pride Coalition', 'Delta Delta Delta', 'Dog Walkers of CU', 'Film Club', and 'Food Pantry'. At the bottom of the page, there is a pagination control showing 'Rows per page: 10' and '1-10 of 18'.

Cricket University

Organizations Events Forms Opportunities

Organizations

Search Organizations

CATEGORIES OPTIONS

- Career Services
- Cooking Club
- CU Methodists
- CU Office of Campus Life
- CU Office of Health and Wellness
- CU Pride Coalition
- Delta Delta Delta
- Dog Walkers of CU
- Film Club
- Food Pantry

Rows per page: 10 1-10 of 18

Events

15

Cricket University

Organizations Events Forms Opportunities

Events

Search Events

EARN CATEGORY ORGANIZATIONS TAGS DATES

- Pin Trading Event**
Hey Arnold! Fan Theory Club
02/15/2024 - 1:37 PM
Haley 404
- Eras Tour Livestream**
Delta Delta Delta
02/20/2024 - 10:38 AM
Campus Green
- Resume Writing Workshop**
The Creme de Bananas
02/28/2024 - 10:35 AM
Zoom

<https://trainingkelsey.presence.io/events>

Forms

16

Title	Description
2023 Student Leader Excellence Award Nomination	
Apply For Opportunity	Fill out to apply for a skill, experience, points, or service hours.
Event Registration	Register an event hosted by your organization.
Organization Registration	Register your campus group.
Reflection Form	
Reservation Request Form	Want to reserve somewhere on campus? Fill this out!

<https://trainingkelsey.presence.io/forms>

Profile / SmartTranscript

17

Cricket University

Organizations Events Forms Opportunities

Kelsey Seale

PROFILE EXPERIENCES SKILLS RESPONSES SHARE

Membership

- Dog Walkers of CU Member
- CU Pride Coalition Member

Skills

1 Skills

0 Competencies

Timeline [APPLY FOR OPPORTUNITY](#)

Search Timeline [DATES](#) [TYPE](#)

- 2 - Apply level of Creativity Skill 02/20/2024 at 1:21PM
- 1 - Know level of Creativity Skill 02/20/2024 at 1:18PM
- Member - Dog Walkers of CU Membership 08/21/2023 at 11:21AM

Admin Dashboard

Getting to the Admin Dashboard

19

Cricket University

- Organizations
- Events
- Forms
- Experiences
- Skills
- Points
- Account
- Profile
- Admin
- Sitemap
- Logout

RESPONSES SHARE

APPLY FOR OPPORTUNITY

Timeline

Search Timeline DATES TYPE

- 2 - Apply level of Creativity Skill 02/20/2024 at 1:21PM
- 1 - Know level of Creativity Skill 02/20/2024 at 1:18PM
- Member - Dog Walkers of CU Membership 08/21/2023 at 11:21AM

Cricket University

Organizations Events Forms Opportunities

Kelsey Seale

PROFILE EXPERIENCES SKILLS RESPONSES SHARE

APPLY FOR OPPORTUNITY

Membership

- Dog Walkers of CU Member
- CU Pride Coalition Member

Skills

- 1 Skills
- 0 Competencies

Timeline

Search Timeline DATES TYPE

- 2 - Apply level of Creativity Skill 02/20/2024 at 1:21PM
- 1 - Know level of Creativity Skill 02/20/2024 at 1:18PM
- Member - Dog Walkers of CU Membership 08/21/2023 at 11:21AM



- Organizations
- Events
- Forms
- Experiences
- Skills
- Points
- Account
- Profile
- Admin
- Sitemap
- Logout

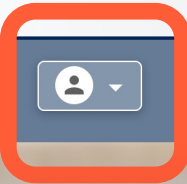
RESPONSES SHARE

APPLY FOR OPPORTUNITY

Timeline

Search Timeline DATES TYPE

- 2 - Apply level of Creativity Skill 02/20/2024 at 1:21PM
- 1 - Know level of Creativity Skill 02/20/2024 at 1:18PM
- Member - Dog Walkers of CU Membership 08/21/2023 at 11:21AM



Kelsey Seale

PROFILE EXPERIENCES SKILLS RESPONSES SHARE

Membership

Dog Walkers of CU

Member

CU Pride Coalition

Member

Skills

1

Skills

0

Competencies

Timeline

Search Timeline

APPLY FOR

DATES

2 - Apply level of Creativity

Skill

02/20/2024 at 1:21PM

1 - Know level of Creativity

Skill

02/20/2024 at 1:18PM

Member - Dog Walkers of CU

Membership

08/21/2023 at 11:21AM

Profile

Admin Dashboard

Sitemap

Logout

Admin Dashboard

22

Training Kelsey

STUDENT PORTAL

Good afternoon, Morrie!

Let's do something.

It's been 303 days since you've created an event. [Create one now.](#)

Looks like you haven't made a form yet. [Create one now.](#)

You haven't attended an event in 157 days. [Find one.](#)

Action Items

- The organization "Dog Walkers of CU" needs your approval. ▶
- The timeline "5 Service Hours" needs your approval. ▶
- The organization "Cricket Watercolor Club" needs your approval. ▶
- The organization "Delta Delta Delta" needs your approval. ▶
- The organization "Walking Around" needs your approval. ▶

18	14	2	1	2%
Organizations	Organization Members	Upcoming Events	Monthly Unique Attendees	Students Attended Events

Help

Forms

Forms on the Admin Portal

The screenshot displays the 'Forms' section of the Modern Campus Admin Portal. The interface includes a sidebar with navigation icons, a top navigation bar with tabs for 'RESPONSES', 'MY FORMS', 'CAMPUS FORMS', and 'FORM CATEGORIES', and a search bar labeled 'Search My Forms'. Below the search bar is a table listing various forms.

Title	Created by	Responses	Views	Status
Apply For Opportunity	Mike Janofsky	13	31	⋮
Create Allocation	Mike Janofsky	7	20	⋮
Event Registration	Mike Janofsky	14	41	⋮
Organization Registration	Mike Janofsky	19	32	⋮

At the bottom right of the page, there is a 'Help' button.

24

Forms on the Admin Portal

25

The screenshot displays the 'Forms' section of the Modern Campus Admin Portal. The interface includes a search bar for 'Search Campus Forms' and a table listing various forms. The table has the following data:

Title	Created by	Responses	Views	Status
2023 Student Leader Excellence Award Nomination	Kelsey Seale	10	20	⋮
Apply For Opportunity	Mike Janofsky	13	31	⋮
Event Registration	Mike Janofsky	14	41	⋮
Organization Registration	Mike Janofsky	19	32	⋮
Reflection Form	Mike Janofsky	1	9	⋮
Reservation Request Form	Kelsey Seale	2	6	⋮

The page also features a sidebar with navigation icons (home, forms, users, calendar, finance, reports, profile, chat) and a 'Help' button in the bottom right corner.

Creating from the Admin Dashboard

26

The screenshot displays the Modern Campus Admin Dashboard. At the top left, the user is identified as 'Training Kelsey'. A large green banner contains the text 'Good afternoon Kelsey!' and 'Let's do something.' Below this, there are three lines of text: 'You haven't created an event! [Create one now.](#)', 'It's been 157 days since you've created an experience! [Create one now.](#)', and 'You haven't attended an event! [Find one.](#)'. A 'STUDENT PORTAL' button is located in the top right corner. A 'Create' modal is open in the center, showing a grid of nine options: Organization, Event, Form, User, Experience, Poll, Tag, Waiver, and Pathway. A peace sign emoji is visible to the right of the modal. At the bottom, a dashboard summary shows: 18 Organizations, 14 Organization Members, 2 Upcoming Events, 1 Monthly Unique Attendees, and 2% Students Attended Events. A 'Help' button is in the bottom right corner.

Organizations

Organization Registration Form

Title	Description
2023 Student Leader Excellence Award Nomination	
Apply For Opportunity	Fill out to apply for a skill, experience, points, or service hours.
Event Registration	Register an event hosted by your organization.
Organization Registration	Register your campus group.

Organization Registration

Register your campus group.

Basic Information

Organization Name *

About

H1 H2 H3 H4 H5 H6 P PRE " " B I U S ☰ ☷ ↺ ↻

WORDS: 0 CHARACTERS: 0

Categories

- Find the right org
- Refine the list
- Transition control
- Insightful data

30

Cricket University

Organizations

Search Organizations

CATEGORIES ▾ OPTIONS ▾ [Grid Icon] [List Icon]

- Affinity
- Club
- Department
- Faith Based
- Gaming
- Greek Life
- Intramural Sports
- Language
- Service
- Student Organization

Career Services

Cooking Club

CU Methodists

CU Office of Health and Wellness

CU Pride Coalition

Delta Delta Delta

Dog Walkers of CU

Film Club

Food Pantry

Rows per page: 10 ▾ 1-10 of 18 < >

Create Categories

To make a new category...

1. Organizations
2. Manage
3. Create

The screenshot shows the 'Organizations' management interface. At the top, there is a navigation bar with tabs for ORGANIZATIONS, REQUESTS, OFFICERS, MEMBERSHIP, DRAFTS, and MANAGE. The 'MANAGE' tab is currently selected. Below the navigation bar, there is a 'Categories' section with a search bar labeled 'Search Organization Categories' and a 'CREATE' button. A table below the search bar lists existing categories:

Title	Organizations	
Affinity	1	⋮
Club	8	⋮
Department	3	⋮

Add Members to Organizations

Add Individually

Add In Bulk

33

The screenshot shows the 'Organizations' dashboard. At the top, there are three summary cards: 'Active Organizations' (18), 'Unique Members' (14), and 'Average Members' (2.17). Below these is a search bar for organizations and filter buttons for 'STATUS', 'AND', 'CATEGORY', and 'FILTER'. A table lists various organizations with columns for Title, Category, Meeting Time, Meeting Location, Members, and Status.

Title	Category	Meeting Time	Meeting Location	Members	Status
Career Services	Department				Active
Cooking Club					Active
CU Methodists	Faith Based, Student Organization			3	Active
CU Office of Campus Life	Department				Active
CU Office of Health and Wellness	Department				Active
CU Pride Coalition	Affinity, Student Organization	5:00pm	101 Cricket Hall	5	Active

	EMAIL	POSITION	STATUS
	A	B	C
1	Email	Position	Status
2	alex@presence.io	President	Active
3	mike@presence.io	Member	Active
4	franklin@presence.io	Member	Inactive
5			

Events

Event Registration Form

- Title
- Hosting Organization
- Time
- Location
- Cover Image

35

The screenshot shows a web form for Cricket University. The header includes the university logo and name, and a menu icon. The main content area is titled "Event Registration" with a subtitle "Register an event hosted by your organization." Below this is a section titled "Basic Information" containing two text input fields: "Event Name *" and "Host *". The "About the event" section features a rich text editor with a toolbar containing various formatting options like bold, italic, underline, link, and list, along with a word and character count display.

Edit an Event

36

The screenshot shows the 'Events' management interface. At the top, there's a navigation bar with tabs for 'EVENTS', 'REQUESTS', 'ATTENDEES', 'DRAFTS', 'TAGS', 'WAIVERS', and 'POLLS'. Below this is a search bar labeled 'Search Events' and a filter section with dropdowns for 'DATE/TIME', 'CATEGORY', 'ORGANIZATIONS', 'TAGS', and 'FILTER'. The main content is a table of events. A context menu is open over the first event, 'Pin Trading Event', with options for 'Edit', 'Attendees', 'Duplicate Event', and 'Delete'. A red arrow points to the gear icon that triggers this menu.

Event Title	Organization	Location	Date/Time	Pin	Attendees
Pin Trading Event	Hey Arnold! Fan Theory Club	Haley 404	02/15/2024 - 1:37 pm	Y799	
Eras Tour Livestream	Delta Delta Delta	Campus Green	02/20/2024 - 10:38 am	R3	
Resume Writing Workshop	The Creme de Bananas	Zoom	02/28/2024 - 10:35 am	KV	

Event Tags

37

The screenshot shows the 'Events' page for Cricket University. At the top left is the Cricket University logo. The main heading 'Events' is centered on a dark background. Below this is a white search bar with the text 'Search Events'. To the right of the search bar are several filter buttons: 'EARN', 'CATEGORY', 'ORGANIZATIONS', 'TAGS', and 'DATES'. A red arrow points to the 'TAGS' button, which has a dropdown menu open showing two options: 'Academic' and 'Virtual'. Below the filters, there are three event cards. The first card is for a 'Pin Trading Event' by 'Hey Arnold! Fan Theory Club' on 02/15/2024 at 1:37 PM in Haley 404. The second card is for an 'Eras Tour Livestream' by 'Delta Delta Delta' on 02/20/2024 at 10:38 AM on Campus Green. The third card is for a 'Resume Writing Workshop' by 'The Creme de Bananas' on 02/28/2024 at 10:35 AM via Zoom.

Create Event Tags

38

Events

EVENTS REQUESTS ATTENDEES DRAFTS TAGS WAIVERS POLLS

Tags CREATE

Search Tags

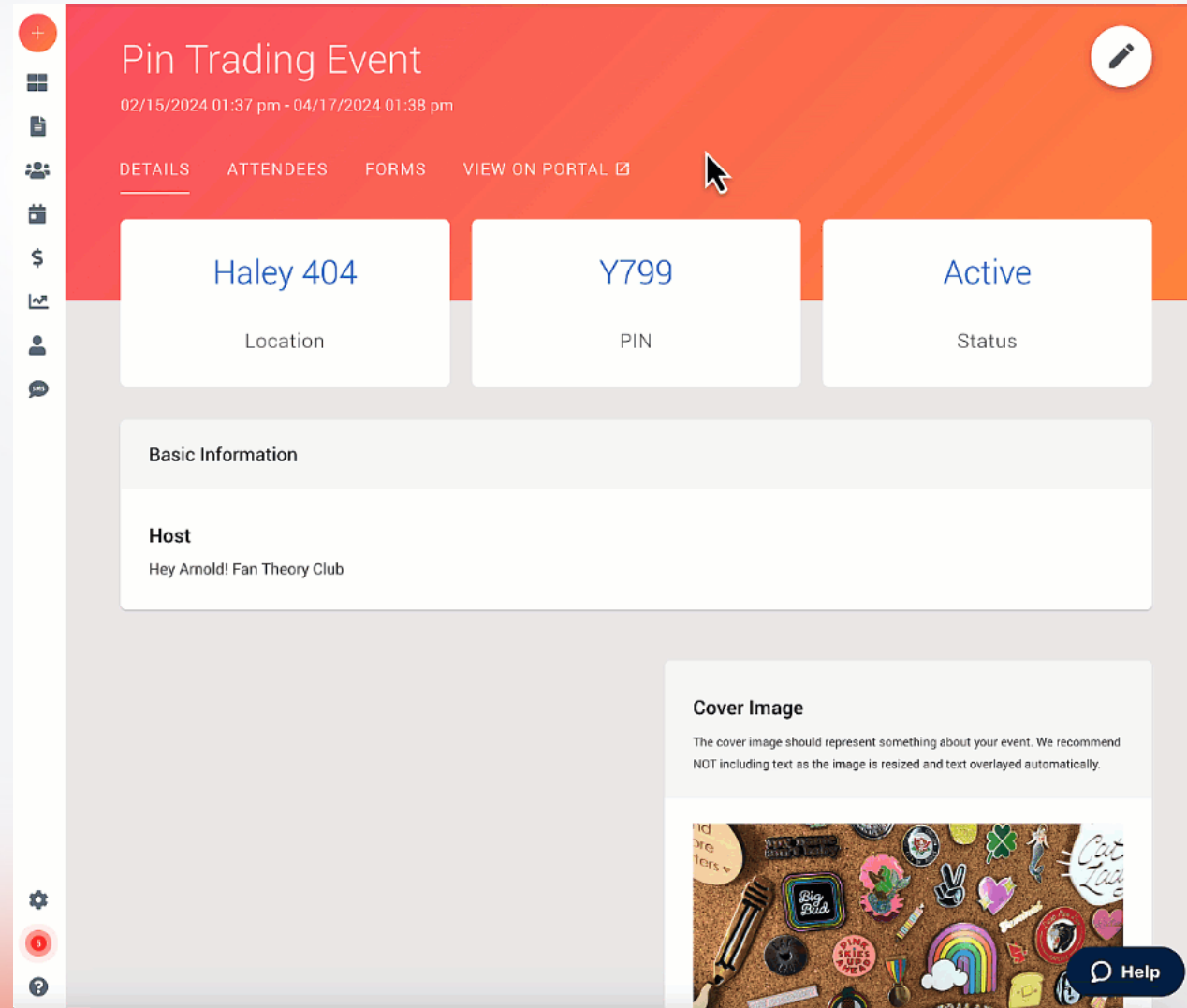
Title	Events	
Academic	2	⋮
Active	1	⋮
Athletics	0	⋮
Civic Engagement	0	⋮

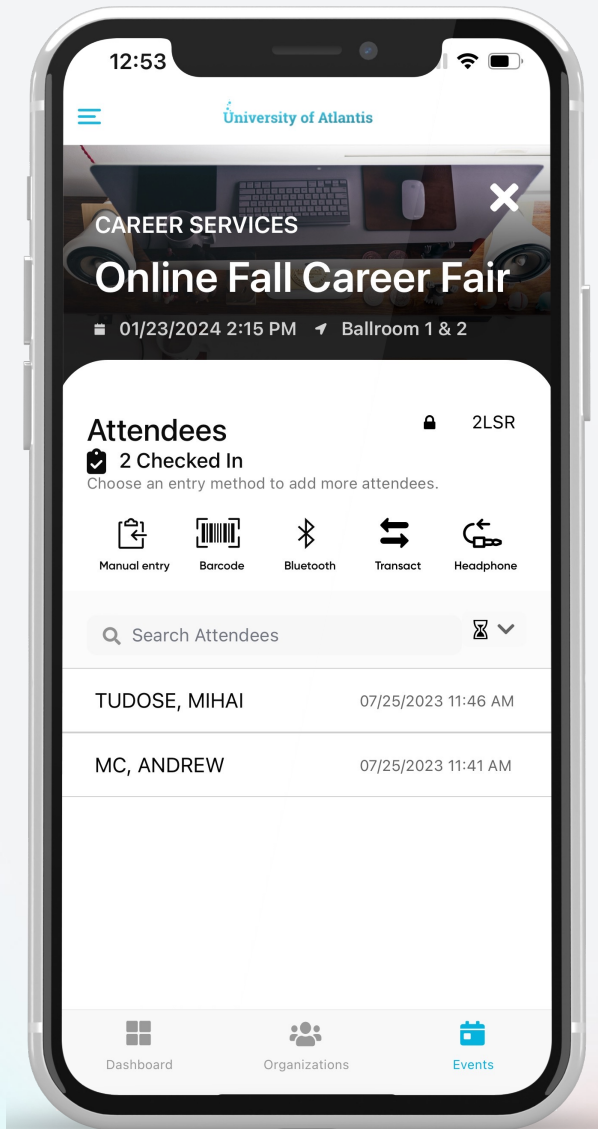
Event Check-In

Manual Event Check In – Web App

- Event
- Attendees
- Add Attendees
- Add ID or Email

40



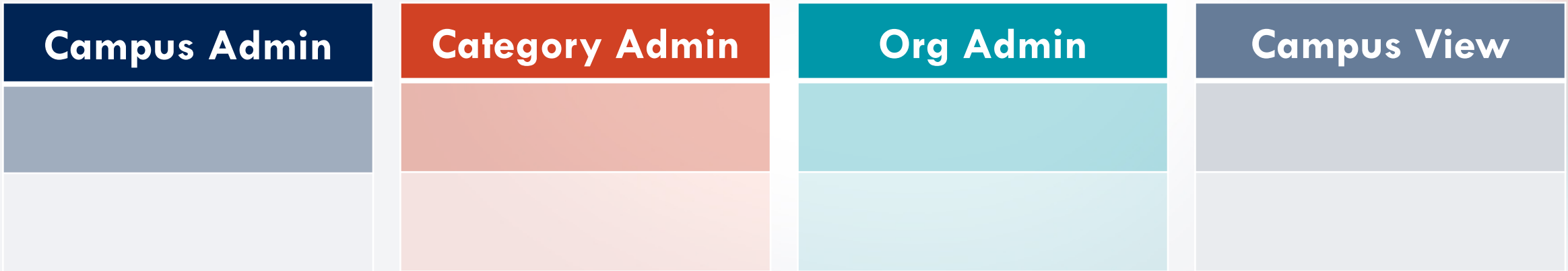


Event Check-In with the Involve Mobile App

- Manual Entry – type in student number or email
- Scan ID barcode or Involve Digital ID (found in the mobile app)
- Use Bluetooth tap machine with student ID cards

Manage Users

User Permissions



43

User Permissions

Campus Admin

Can see **everything**
on your campus.

Customize
additional rights to
add/edit certain
items.

Category Admin

Org Admin

Campus View

44

User Permissions

Campus Admin

Can see **everything** on your campus.

Customize additional rights to add/edit certain items.

Category Admin

Can see **everything** within specific **categories** that they are assigned.

Customize additional rights to add/edit certain items.

Org Admin

Campus View

User Permissions

46

Campus Admin	Category Admin	Org Admin	Campus View
<p>Can see everything on your campus.</p>	<p>Can see everything within specific categories that they are assigned.</p>	<p>Can see everything within specific organizations that they are assigned.</p>	
<p>Customize additional rights to add/edit certain items.</p>	<p>Customize additional rights to add/edit certain items.</p>	<p>Customize additional rights to add/edit certain items.</p>	

User Permissions

47

Campus Admin	Category Admin	Org Admin	Campus View
<p>Can see everything on your campus.</p>	<p>Can see everything within specific categories that they are assigned.</p>	<p>Can see everything within specific organizations that they are assigned.</p>	<p>Can see everything on your campus.</p>
<p>Customize additional rights to add/edit certain items.</p>	<p>Customize additional rights to add/edit certain items.</p>	<p>Customize additional rights to add/edit certain items.</p>	<p>No additional rights to add/edit.</p>

User Permissions

Campus Admin	Category Admin

Campus View

Additional Rights

- Create Organizations
- Edit Organizations
- Deactivate Organizations
- Create Events
- Delete Events
- Event Approval
- Create Users
- View Person Profiles
- View Student Numbers
- Add Attendees via Web
- Add Bulk Attendees via Web
- Add Members Without Invite
- Set Event Dates in the Past
- Download Smart Transcript

48

You MUST check off new permissions! - It's not automatic.

Update a User

- People
- Choose User
- Click the “Pencil”
- Change Permissions
- “Save”

49

Training Kelsey STUDENT PORTAL

Good morning, Morrie!

Let's do something.

It's been 305 days since you've created an event. [Create one now.](#)

Looks like you haven't made a form yet. [Create one now.](#)

The 'Food Pantry' organization doesn't have any members. [Invite someone.](#)

Action Items

- The organization "Dog Walkers of CU" needs your approval. ▶
- The timeline "5 Service Hours" needs your approval. ▶
- The organization "Cricket Watercolor Club" needs your approval. ▶
- The organization "Delta Delta Delta" needs your approval. ▶
- The organization "Walking Around" needs your approval. ▶

Help

User Support

Helpdesk Articles

51

The screenshot displays the Modern Campus interface. On the left is a sidebar with a '+ CREATE' button at the top and a list of navigation items: DASHBOARD, FORMS, ORGANIZATIONS, EVENTS, EXPERIENCES, FINANCE, SKILLS, SERVICE HOURS, POINTS, ANALYTICS, PEOPLE, PATHWAYS, NUDGES, SETTINGS, and SUPPORT. The 'SUPPORT' item is highlighted with a red mouse cursor. The main content area has an orange header with a '+', a filter bar with buttons for 'DATE/TIME', 'AND', 'CATEGORY', 'AND', 'ORGANIZATIONS', 'AND', 'TAGS', and 'FILTER', and a table of events. The table has columns for Organization, Location, Date/Time, Pin, and Attendees. Three event rows are visible.

Organization	Location	Date/Time	Pin	Attendees
Hey Arnold! Fan Theory Club	Haley 404	02/15/2024 - 1:37 pm	Y799	
Delta Delta Delta	Campus Green	02/20/2024 - 10:38 am	R375	
The Creme de Bananas	Zoom	02/28/2024 - 10:35 am	KW8T	

How can we help?

Q Search



FEATURED ARTICLES



PRODUCT IDEAS



COMMUNITY FORUMS

Resource Center

Helpful articles, tips and resources to help you make the most of Presence.

Involve General Content

Core Trainings

Organizations

Forms

Events

Co-Curricular Opportunitie
(CCO)



Helpdesk

1. Search Helpdesk
2. Featured Articles
3. Product Ideas
4. Community Forum
5. Articles
6. Chat Support
7. Tickets

[Presence-support.moderncampus.com](https://presence-support.moderncampus.com)

Chat

modern campus
presence

How can we help?

🔍 Search



FEATURED ARTICLES



PRODUCT IDEAS

SUBMIT A REQUEST

SIGN IN



Chat with us



Welcome to Modern Campus Customer Support Live Chat. Please enter your question below, then click Start Chatting to open a Live Chat session.

Name

Email

Choose a department (optional)

Start chat



Ticket

SUBMIT A REQUEST

SIGN IN



Submit a request

Select the form that fits your request.

General Inquiry or Support Request

Your email address *

Subject *

Support Request Type

What can you put into
practice TODAY?

Q&A

Please put your questions in the Q&A box.
I'll get to as many as possible and follow up via
email if more research is needed!

Thank You

See you next month!